



MINISTÉRIO DO
TRABALHO



MINISTÉRIO DA
EDUCAÇÃO

Information Guide

Intersectoral Workshop on Youth Employment: Coordination Between Education and Labor

December 15 & 16, 2016 – Brasilia, Brazil

Information pertaining to this event will be updated in:

<http://www.oas.org/en/sedi/dhdee/>

IMPORTANT DEADLINES TO KEEP IN MIND:

Request for financial assistance:	November 18 th
Responses to Guiding Questions:	November 25 th
Registration (depends on funding request):	November 18 th or 30 th

Venue: Centro de Eventos, Confederação Nacional de Trabalhadores de Comercio (CNTC)

Address: AV W5 - SGAS, 902, Bloco C, Brasilia – DF, Brazil

1. Overview

This Intersectoral Workshop is part of the activities of the Inter-American Conference of Ministers of Labor (IACML), and the Inter-American Committee on Education (CIE) of the Organization of American States (OAS). It is co-organized by the authorities of these Ministerial forums, the General Secretariat of the OAS and the Government of Brazil, through the Ministries of Labor and Education.

The Workshop will gather officials from the Ministries of Labor and Education of the member states of the OAS, and other stakeholders, to analyze and discuss strategies to improve the situation of youth in the labor market, which is one of the greatest challenges of the Americas today, and one of the areas with the highest priority.

The specific objectives of this event are:

- Learn about the strategies adopted by the Ministries of Education and Labor to improve education and vocational training systems, and prepare the labor force considering each country's development needs, and productive sector demands. In the framework of these strategies, it is important to recognize the changes to the world of work and the demands imposed by new technologies, and the so-called "fourth industrial revolution" on employment, education, and training.
- Identify and analyze specific collaboration and coordination initiatives between the Ministries of Education and Labor in the region to improve the labor inclusion of youth. Identify lessons learned and policy recommendations.

Participants:

Technical officers from the Ministries of Labor and Ministries of Education, workers' and employers' representatives, international organizations and other stakeholders.

2. Guiding Questions

The following guiding questions have been developed to assist delegations in preparing for the vent, and enrich the debate. Participants are kindly requested to send their responses to the Technical Secretariat (trabajo@oas.org) no later than November 25, 2016. Thank you for your collaboration.

- What strategies are the Ministries of Labor and Ministries of Education developing, with a special emphasis on joint initiatives:
 - improve education and training systems to prepare the labor force according to the development needs of each country and the demand from the productive sector?
 - address the challenges of inclusion of vulnerable youth?
 - respond to the new technologies and the so-called "fourth industrial revolution", and take advantage of the opportunities they present, especially for youth?
- What institutional structures (normative frameworks, intersectoral committees, inter-agency plans, etc) and concrete initiatives exist in the region that facilitate the coordination between both Ministries to improve the labor inclusion of youth?

3. Logistics and Travel Information

Registration: Please complete the enclosed Registration Form and send it to the Technical Secretariat no later than **November 30th** to trabajo@oas.org.

Government delegates should send this Form through the **Permanent Mission** of your country to the OAS. The deadline to receive this form is **November 30.**

Funding: Following a co-financing model, the OAS, with resources from the RIAL fund, will cover lodging for some representatives of Ministries of Labor and Education from small economies, and representatives of COSATE and CEATAL. The airline tickets and other expenses must be covered by each participating institution. In exceptional cases, the possibility of covering airline tickets with RIAL funds will be analyzed.

Resources are limited and requests for financial assistance will be analyzed and granted on a first-come, first-served basis. For those participants that wish to receive funding, we kindly ask that you indicate it in the Registration Form and send it as soon as possible, and no later than November 18.

Lodging: It is each participant's responsibility to directly book a reservation at a hotel of his or her preference, except for those receiving financial assistance, in which case the OAS will make reservations at the Brasil 21 Convention Suites Hotel, which is part of the Melia chain of Hotels.

Recommended Hotels:

Brasil 21 Convention Suites Hotel - Meliá

Address: SHS Quadra 6 – Conj A – Lote 1 – Bloco B, Brasilia, Brazil

Rate: R\$279,00 (*approximately US\$ 89*)*

Tel: (55) 61 3218-4700

Financed participants will be staying at this hotel

Hotel Windsor Brasilia

Address: SHS Quadra 5 – BI.H –CEP 70322-912, Brasilia, Brazil

Rate: R\$281,00 (*approximately US\$ 90*)

Tel: (55) 61 2195-1900

Meliá Brasil 21 Hotel

Address: SHS Quadra 6 – Conj A – Lote 1 – Bloco D, Brasilia, Brazil

Rate: R\$379,00 (*approximately US\$ 121*)*

Tel: (55) 61 3218-4700

**To obtain this rate at the Melia Hotels, participants should mention they are with the OAS group*

Transportation to and from the airport: Participants are responsible for making their own local transportation arrangements.

Transportation options from the airport to the Hotel:

- Taxi – USD\$20 (*approximate rate*)
- Executive Bus – USD\$4 (*approximate rate*)
<http://www.nosnomundo.com.br/2016/02/onibus-executivo-do-aeroporto-de-brasilia-ate-os-principais-hoteis-da-cidade/>
- Uber

Entry and exit requirements: Delegates are responsible for complying with the visa requirements established by the Government of Brazil. Participants who require a Brazilian visa should contact the corresponding diplomatic representation to process their visa in advance.

More information: <http://www.portalconsular.mre.gov.br/estrangeiros/ggrv-simples-port-21-10-2016.pdf>

It is important that all participants verify with the diplomatic representation of Brazil in their countries if they require a vaccine against **yellow fever**.

Language: Simultaneous interpretation in English, Spanish and Portuguese will be provided at the event.

Currency: The currency of Brazil is the Brazilian Real. As of October 25, 2016, the exchange rate is US\$ 1 = \$ 3.12 BRL.

Weather: In December, the temperature varies between 17°C (63° F) and 26°C (79° F).

For further information on the Event, please contact:

Maria Claudia Camacho, Lorena Hillón or Paulina Valdez

Labor & Employment Section, Department of Human Development, Education & Employment,
SEDI of the OAS

Tel: 1(202) 370-4952 / 9717/ 9136, – mcamacho@oas.org , dhillon@oas.org , pvaldez@oas.org

4. Registration Form

INTERSECTORAL WORKSHOP ON YOUTH EMPLOYMENT: COORDINATION BETWEEN EDUCATION AND LABOR

December 15 – 16, 2016

Brasilia, Brazil

Last Name	Name
Title	
Organization	
Country	
Telephone	E-mail

¿Do you need financial assistance to participate in the event?*

Yes ___ No ___

Should you require financial assistance, please submit this Registration Form as soon as possible, and no later than November 18.

** Financial assistance is available only for officers in charge of topics related to youth employment or professional training in the Ministries of Labor and Education, and representatives of COSATE and CEATAL. The assistance will consist of lodging costs. Resources are limited and requests will be analyzed on a first-come first-serve basis.*

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