

INFORMATION GUIDE

Workshop “Labor Migration: Contributions from the Ministries of Labor of the Americas”

July 13 & 14, 2017 in San Jose, Costa Rica

All information pertaining to this event will be updated in: <http://www.rialnet.org/en/mig>

IMPORTANT DEADLINES:

Request for financial assistance:	June 20
Responses to Guiding Questions	June 27
Registration (depends on funding request):	June 20 or June 30

1. Description

This Workshop is part of the 2016-2017 Calendar of Activities of the Inter-American Conference of Ministers of Labor (IACML) of the OAS and is an activity of the Inter-American Network for Labor Administration (RIAL). The event is co-organized by the Organization of American States, as the Technical Secretary of the IACML, the International Labor Organization (ILO) and the International Organization for Migration (IOM), and is hosted by the Ministry of Labor and Social Security (MTSS) of Costa Rica.

The **general objective of the Workshop** is to analyze and exchange experiences (policies and programs), and identify lessons learned and recommendations, in order to strengthen the work of the Ministries of Labor on labor migration.

The event will gather technical officers from the Ministries of Labor of the OAS Member States, representatives of workers and employers, grouped in COSATE and CEATAL, and representatives of international organizations and other special guests

A detailed agenda accompanies this Information Guide.

2. Guiding Questions

The Agenda for the event contains a series of guiding questions that aim to assist delegations in their preparations for the event, and to enrich the debate. Participants are kindly requested to send their responses to the Technical Secretariat (trabajo@oas.org) no later than June 27, 2017. Thank you for your collaboration.

3. Logistics and Travel Information

Venue: Radisson Hotel - Calle Central y Tercera, Ave. 15, contiguo a Periódico La República, San José, Costa Rica

Registration: Please complete the enclosed Registration Form and send it to the Technical Secretariat no later than **June 30** to trabajo@oas.org. For participants requesting financial assistance, the deadline to send this form is **June 20**.

Government delegates should send this Form through the **Permanent Mission** of their country to the OAS.

Funding: Following a co-financing model, the OAS, with resources from the RIAL fund, will cover lodging for some of the representatives of the Ministries of Labor from small economies, as well as representatives of COSATE and CEATAL. The airline tickets and other expenses must be covered by each participating institution. In exceptional cases, the possibility of covering airline tickets with RIAL funds will be analyzed.

Resources are limited and requests for financial assistance will be analyzed and granted on a first-come, first-served basis. For those participants that wish to receive funding, we kindly ask that you indicate it in the Registration Form and send it as soon as possible, and no later than June 20.

Lodging: It is each participant's responsibility to directly book a reservation at a hotel of his or her preference, except for those receiving financial assistance, in which case the OAS will make reservations at the Radisson Hotel.

Recommended Hotels:

Radisson Hotel

Address: Calle Central y Tercera Av. 15 – San José, Costa Rica

Tel: +506 2010 6000

Rate US\$ 85 – includes taxes and breakfast

Contact person: Karla Delgado (kdelgado@radisson.co.cr)

*** For participants without financial assistance by the OAS, please make your reservation preferably before **June 30, 2017** by calling the number indicated or by e-mail to kdelgado@radisson.co.cr or reservas@radisson.co.cr, indicating the name of the Labor Migration Workshop Group. After the deadline, no space is guaranteed at the hotel.*

Villas Tournón Hotel

www.hotelvillatournon.com

Address: 75 metros al este del Periódico La República, San José, Costa Rica.

Tel. +506 2233 6622

Rate: US\$75 single room, \$85 double room – includes taxes and breakfast

Distance from venue: 5 minutes walking.

Contact person: Francini Obando (hvillas@racssa.co.cr)

Dunn Inn Hotel

www.hoteldunninn.com

Address: Avenida 11, Calle 5, San José, Costa Rica

Tel. +506 800-545-4801

Rate: US \$77 single room – includes taxes and continental breakfast

Distance from venue: 10 minutes walking.

Reservations at reserve@hoteldunninn.com

Transportation to and from the airport: Participants are responsible for making their own local transportation arrangements.

Transportation options from the airport to the Hotel:

- a) Radisson Hotel Transportation. It is managed directly with the Hotel when the reservation is made. The cost is \$ 33 for one or two people, or, \$ 44 for three to six people.
- b) “Meet and greet” taxi service. The cost is \$ 30 for one to two people and for each additional person \$ 5. This service can be requested through Ana Lucía Blanco via ana.blanco@mtss.go.cr.
- c) Public taxi service from the Airport. Between \$ 35 and \$ 40 depending on traffic.

Entry and exit requirements: Delegates are responsible for meeting the visa requirements established by Costa Rica. Participants who require a Costa Rican visa are advised to contact the appropriate diplomatic representatives in advance for processing.

List by country of visa requirements: <http://www.migracion.go.cr/extranjeros/visas.html>

For participants from Bolivia, Venezuela, Brazil, Peru, Ecuador, Colombia and Guyana, the International Certificate of Vaccination against Yellow Fever is mandatory, and is valid before the corresponding authorities of ports, airports and border posts 10 days after the vaccination that accredits it.

Language: Simultaneous interpretation in English and Spanish will be provided at the event.

Currency: The currency of Costa Rica is the “Colón Costarricense”. As of May 11, 2017, the exchange rate is US\$ 1 = ¢ 580.12 CRC.

Weather: The temperature varies between 19°C (66° F) and 28°C (82° F). Sunny mornings and rainy afternoons are usual from May to November. It is recommended to bring an umbrella.

For further information on the event, please contact:

Maria Claudia Camacho

Labor & Employment Section Chief, Department of Human Development, Education & Employment,
SEDI of the OAS

Tel: 1(202) 370-5439– mcamacho@oas.org , trabajo@oas.org

In case of emergency in Costa Rica, please contact:

Ana Lucia Blanco

International Labor Affairs Advisor. Ministry of Labor and Social Security of Costa Rica

Tel: +506 2222-2452 Whatsapp +506 8718-8807 – ana.blanco@mtss.go.cr

4. Registration Form

**RIAL Workshop on
“Labor Migration: Contributions from the Ministries of Labor of the Americas”**

July 13 & 14, 2017 - San Jose, Costa Rica

Last Name	Name
Title	
Organization	
Country	
Telephone	E-mail

¿Do you need financial assistance to participate in the event?*

Yes ___ **No** ___

Should you require financial assistance, please submit this Registration Form as soon as possible, and no later than **June 20**.

Government delegates should send this Form through the **Permanent Mission** of their country to the OAS. The deadline to receive this form is **June 30**.

** The RIAL may cover lodging costs of some Ministries of Labor of small economies, COSATE and CEATAL to support their participation. Air tickets and other expenses must be paid by each participating institution. Resources are limited and requests for financial support will be analyzed and awarded on a first come, first served basis. In exceptional cases, the possibility of covering tickets with RIAL funds will be analyzed.*

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