



## SURVEY TO FOLLOW UP ON RIAL COOPERATION FUND ACTIVITIES

INTER-AMERICAN NETWORK FOR LABOR ADMINISTRATION (RIAL)

### Survey objectives:

- To gain awareness of actions taken by Ministries of Labor following their participation in RIAL Cooperation Fund activities.
- To facilitate the evaluation of the impact of these activities on the institutional strengthening of the Ministries of Labor.

### Instructions:

- Please complete this Survey electronically, bearing in mind that the 'text boxes' expand in keeping with the size of each response.
- The survey should be completed individually or jointly by the requesting Ministry officials involved in each activity.

**THANK YOU IN ADVANCE FOR YOUR TIME!**

### General information on the cooperation activity:

Type of activity: (on-site or experts visit)	On site visit of the Ministry of Labour, Trinidad and Tobago.
Requesting institution: (completing this survey)	Ministry of Labour, Human Services and Social Security (Guyana).
Providing institution:	RIAL and Ministry of Labour.
Area and general objective of cooperation:	Occupational Safety and Health
Date and city or cities where carried out:	23 <sup>rd</sup> - 27 <sup>th</sup> June, 2008 Trinidad and Tobago.
Names and titles of the participating officials of the requesting institution: (please indicate if the officials are jointly completing this survey)	Charles Ogle - Asst. Chief Labour, Occupational Safety & Health Officer. Michelle Baburam - Labour, Occupational Safety & Health Officer. Saudia Sultan - Labour, Occupational Safety & Health Officer. Jason Narain - Labour, Occupational Safety & Health Officer. Marioye Rawana - Labour, Occupational Safety & Health Officer JOINT COMPLETION

### Section I - General follow-up

1. Following the cooperation activity, was the information received disseminated in your Ministry or outside it?

Yes /

No     

*If yes, please indicate below how the information was disseminated, to whom, and whether training activities were carried out.*

Group Sessions, at weekly training to all other Labour, Occupational Safety & Health officers and also at seminar with employer and their representatives.

2. Is communication ongoing with the providing institution?

Yes ☒ \_\_\_

No ☐ \_\_\_

3. Have you received additional technical assistance from the providing institution specifically in follow-up to the cooperation activity?

Yes ☒ \_\_\_

No ☐ \_\_\_

*If yes, please specify what and how this technical assistance was given.*

The inspectors from Trinidad & Tobago came to Guyana (July 21 - 25, 2008) and all other Labour, Occupational Safety & Health officers were exposed to the training.

4. Have new cooperation actions been carried out with the providing institution?

Yes ☒ \_\_\_

No ☐ \_\_\_

*If yes, please indicate what these actions are.*

Five (5) officers visited Barbados in 2009 and were exposed to similar training.

## Section II - Follow-up to "Next Steps"

*In answering the following questions, please consult the Final Report prepared by your institution on the activity.*

5. Which of the "Next Steps" specified in the report were taken and how was this done? Please indicate how much progress has been made and how these actions were implemented.

In 2009 the department did over 4000 inspections. Hold 87 seminars for employers and employees. To date 1,595 inspections and 35 seminars were done. Five Labour, Occupational Safety & Health officers visited Barbados in 2009.

6. In connection with the preceding question, what conditions or circumstances made it possible to take the "Next Steps"?

The lack of education on Occupational Safety and Health in some of the outlying areas that do not have officers stationed and those that have to travel and share information while conducting inspections find it to be very difficult.

7. Which of the "Next Steps" specified in the report were not taken? What reasons or circumstances prevented them from being taken?

Emphasis was not placed on accident investigations, this was due to the fact that the majority of staff involvement in specific activities such as training, inspections and complaint investigation.

8. Have actions resulting directly or indirectly from the cooperation activity been taken that were not included in the "Next Steps"?

NO

### Section III - Results

9. What were the main benefits to your Ministry of this cooperation activity?

All Labour, Occupational Safety & Health officers were exposed to the training on Occupational Safety and Health.

10. Please indicate what specific results arose in your Ministry from this cooperation activity:

*Please place an 'X' next to all applicable results:*

- ☐ Development of new products, services, or activities
- ☒ Creation of new areas, offices, or units
- ☐ Reform of internal procedures or redefinition of functions
- ☒ Definition of new internal procedures
- ☒ Design or modification of training activities
- ☐ Proposed amendments to regulatory or legislative framework
- ☐ Definition or reformulation of public policies
- ☐ Other (please specify below)

Please provide additional information on the results selected, including specific areas and procedures, specific actions carried out to achieve these results, and degree of progress. We would be grateful for an exhaustive list to enable us to gain an in-depth awareness of results achieved:

11. At the personal and professional level, what are the main benefits or results of this cooperation activity? Were new capacities or skills acquired?

The Labour, Occupational Safety & Health officers were educated, informed and benefited tremendously from the exposure. The new skills that were acquired was the demonstration of the use of scientific equipment and how to conduct inspections more efficiently.

### Section IV - General evaluation

12. To what extent did the cooperation activity meet your expectations? (Choose one)

☐ Exceeded ☒ Largely ☐ Somewhat ☐ Little ☐ Did not meet

13. How satisfied were you with OAS facilitation efforts. (Choose one)

☒ Very highly    ☐ Highly    ☐ Moderately    ☐ Little    ☐ Not satisfied

14. Please provide below comments and suggestions regarding OAS efforts in connection with the clarity of Fund procedures, logistical arrangements, speed of response, and any other aspect you deem relevant.

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15. Suggestions to improve planning and implementation of the RIAL Cooperation Fund:

Grateful for more follow-up attachment.
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**THANK YOU VERY MUCH FOR YOUR TIME AND ATTENTION!**

Please send responses to: Maria Claudia Camacho, RIAL Coordinator, by e-mail  
([mcamacho@oas.org](mailto:mcamacho@oas.org)) before July 15, 2010.

If you have any questions or concerns please do not hesitate to contact us via e-mail or phone:  
(1202) 458-3207.